

Alden Glen Board of Directors

February 8, 2011

Meeting Minutes

Members Present: Jen Savory, Dorothy Ogilvy-Lee, David Magnet, Kristie Bissell, Andrew Dudik

Others Present: Christie Loveless – SFMC, Michael Atchison – homeowner

- I. **Call to Order:** 7:31 pm
- II. **Minutes:** Approved unanimously
- III. **Open Forum:** M. Atchison presented proposal to be on-site handyman.
Discussion about insurance and liability. Need to have certificate of insurance in order to get paid. C. Loveless will talk with A. Pape. M. Atchison will give C. Loveless quote on clean up from storm, tree limbs, etc. K. Bissell will get quotes for insurance.
Discussion about fallen trees along tree line. Will call Greg from Affordable to come out and remove trees.
- IV. **Financial Management:** K. Bissell – need to update reserve study – was last done in 2005. Discussion about 2011-2012 budget.
Discussion about increasing dues this year. Motion to approve budget without dues increase. Passed unanimously.
- V. **Committee Reports:** ARC – no report
PRC – no report
Communications: A. Dudik ready to get website activated. Discussion about billing for website. Once the transfer of domain name is done should be up and running in 1-2 months.
- VI. **Contract Services:**
 - A. Table Management Agreement since M. Fox was not present.
- VII. **New Business:** none
- VIII. **Old Business:** Discussion about contractor hired by SFMC to do inspection. All info would be stored on database and followed up by company. C. Loveless will get new quote from company. Board will vote on it in March.
- IX. **Executive Session:** 8:13pm
1 motion to write off \$148.35 and authorize two employment searches at \$250 each. Board agreed to write off \$148.35 on a delinquent owners' account on Glen Alden. Board authorized to locate employment info on debtor from Glen Alden Rd. for \$250. Board authorized to locate employment info on debtor from Holly Ave for \$250. 4 in favor, 1 abstain. Motion passes.
Meeting adjourned 8:25pm.